

WIGGENHALL ST GERMAN'S PARISH COUNCIL

Recording, Filming and Reporting at Council meetings

Adopted May 2020

Reviewed Jan 2024

The recording, filming and reporting, including the use of social media (e.g. Twitter, blogging etc.) of all public meetings by members of the public or press is permitted provided that it is carried out in accordance with this document.

- No prior permission is required.
- WSG PC requests that members of the public are not filmed, unless they are playing an active role in the meeting.
- Meetings or parts of meetings from which the public or press are excluded may not be filmed or recorded in any way by the public or press.
- Members of the public and press are permitted to film or record meetings (to which they are permitted access) in a non-disruptive manner and from areas designated for the public and press.
- Disruptive behaviour will be any action or activity which disrupts the conduct of meetings or impedes others being able to see, hear or film the proceedings. This could include:
 - moving to areas outside the areas designated for the public
 - excessive noise in recording, setting up or re-siting equipment during the meeting
 - intrusive lighting and use of flash photography: and
 - asking for statements made to be repeated for the purposes of recording.
- Any person or organisation choosing to film, record or broadcast any meeting of the Council will be responsible for any claims or other liability resulting from them so doing.
- WSG PC may make a sound recording of a council and committee meeting and the recording will be retained until the minutes are approved, or for a longer period if deemed appropriate by the Chairman and Clerk.