

WIGGENHALL ST GERMANS PARISH COUNCIL

Ordinary Meeting of the Parish Council will be held on Monday 27th November 2023 in the Memorial Village Hall commencing at 7.30 pm.

Councillors are summoned to the above meeting for the purposes of transacting the following business. The Press and Public are welcome to attend. The meeting can be viewed, and you can make representation on agenda items during the public forum, which will not exceed 15 minutes unless directed by the chairman of the meeting.

AGENDA

- 83/23 To open the meeting and receive apologies for absence.
- 84/23 To make declarations of interest for items in the agenda and any requests for dispensation.
- 85/23 To give notice of disqualification of Cllr through non-attendance of meetings.
- 86/23 To hear reports from visiting Officers.
- 87/23 To hear from the public.
- 88/23 To approve minutes from the meeting held on 25th Sep 23.
- 89/23 **Finance:**
- a. To approve payments.
 - b. To reconcile accounts.
 - c. To review the draft budget 2024/25 proposal.
- 90/23 **Play Park Project:**
- a. To receive update from the Play Park Working Group.
- 91/23 **Planning.**
- a. Applications to consider: None at time of publication.
 - b. Applications pending decision:
 - i. 23/01614/F | Proposed access and installation of dropped kerbs. | The Vicarage 30 Lynn Road Wiggenhall St Germans. PC supported 3, neutral 1.
 - ii. [23/00747/F](#) | Change of use of paddock for storage of two touring caravans, vegetable garden, retention of two sheds, and a container and erection of stable block | Green Gates Common Road Wiggenhall St Mary The Virgin KINGS LYNN Norfolk PE34 3EW. No significant matters identified by consultees. PC submitted delegated neutral comment between meetings. EOT until 17 Nov 23.
 - c. Decisions notified by Borough since last meeting: None at time of publication.
- 92/23 **Clerk & Cllrs updates on actions from previous meetings:**
- a. BC grass cutting performance review and update.
 - b. Wiggenhall Woodland Creation updates.
 - c. Autumn Newsletter feedback.
 - d. Update on LTPF CCTV.
 - e. Update on Memorial Hall car park (filling of holes with materials provided).
 - f. Update on development of proposal for wildflower verges.
 - g. Report on Remembrance Day wreath laying.
- 93/23 **Crown and Anchor public house** – Registration as an Asset of Community Value (ACV).
- 94/23 **Traffic, Highways and PRow matters:**
- a. To receive update on the installation of posts on the corner of School/Lynn Rd.
 - b. To receive SAM2 report.
 - c. To receive update on Fitton Rd/Lynn R junction.

- d. To receive report of weeds growing through the new Fitton Rd trod path.
 - e. To hear report on ASB (driving on the grass at School/Sluice Rd) and consider proposals to deter/prevent such behaviour.
 - f. To report on the school road safety initiatives progress.
- 95/23 **Play Equipment Inspection report:** Report on remedial work by work party.
- 96/23 **Proposal to carry out a tree survey.** To ascertain the safety of trees the PC is responsible for.
- 97/23 **Biodiversity Duty:** To consider action required for compliance with the [Biodiversity Duty](#) under the Environment Act 2021 and [The Official Controls \(Plant Protection Products\) Regulations 2020: policy statement](#)
- a. To adopt the model Biodiversity Policy.
- 98/23 **LT Playing Field:**
- a. Proposal to upgrade the water meter inspection cover.
 - b. Report on pavilion shower fault and to ratify repair payment as an urgent requirement.
 - c. To receive report on [Fire Safety Legislation changes](#) and resolve to carry out required actions.
- 99/23 **Correspondence:**
- a. Request from the Bowls Club for review of tree overhanging the club building.
 - b. Request from Memorial Hall for 2024 meeting dates. 27th May 24 clash with Public Holiday, alternate date of 13 May 24 suggested. PC to resolve.
 - c. WNDiS charitable donation request.
 - d. Reports from 3 residents of the driving on the grass in a reckless manner, causing damage to the grass at Sluice/School Rd junction.
 - e. Request from Norfolk Befriending service to publicise their service.
 - f. Notice from BC KL&WN that future and replacement dog waste bins have a max capacity of 25 Ltrs.
 - g. Complaints regarding damage to roadside verges – Proposal to write to local farms and commercial companies with agricultural or large vehicles to ask for their assistance in preventing/repairing damage.
 - h. D-Day 80 – 6th Jun 2024 – Norfolk ALC promotion of [national co-ordinated event](#).
 - i. To establish if the community is interested in participation.
- 100/23 Cllr reports on new items and items for the agenda for the next meeting of the Parish Council to be held on 25 Sep 2023.

Mike Inder

Mr M G Inder
Clerk – Wiggenhall St Germans Parish Council

20 Nov 2023
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