

# WIGGENHALL ST GERMANS PARISH COUNCIL

## Annual Meeting of the Parish Council will be held on Wednesday 10<sup>th</sup> May 2023 in the Memorial Village Hall commencing at 7.30 pm.

Councillors are summoned to the above meeting for the purposes of transacting the following business. The Press and Public are welcome to attend. The meeting can be viewed, and you can make representation on agenda items during the public forum, which will not exceed 15 minutes unless directed by the chairman of the meeting.

### AGENDA

- 30/23 To open the meeting and elect a Chair and Vice Chair.
- 31/23 To receive apologies for absence.
- 32/23 To confirm election of Councillors and completion of the documentation for:
- Declaration of Acceptance of Office.
  - Registration of Disclosable Pecuniary Interests and cllr election expenses.
  - Annual review of committees and steering/working groups requirement and TORs
  - To confirm Councillors responsibilities and positions on committees.
- 33/23 To make declarations of interest for items in the agenda and any requests for dispensation.
- 34/23 To hear reports from visiting Officers.
- 35/23 To hear from the public.
- 36/23 To approve minutes from the ordinary meeting held on 27<sup>th</sup> Mar 23.
- 37/23 **Finance:**
- To approve payments.
    - To approve donation for a flower arrangement for the flower festival on 11 Jun 23.
    - To approve annual list of pre-approved payments.
  - To reconcile accounts.
- 38/23 **Annual Governance and Accountability Report:**
- To receive the Internal Audit report and address any observations raised.
  - To agree the Annual Accounting Statement for 2022/23.
  - To agree the Annual Governance Statement 2022/23.
- 39/23 General Power of Competence (GPoC): To consider resolving to adopt the power for the new term of office:
- To resolve that the Council meets the eligibility criteria.
  - To resolve to adopt the GPoC in accordance with the Localism Act 2011 Set 1-8.
- 40/23 **Play Park Project:**
- To receive update on installation of swings.
  - Phase 2 project – receive update from the Play Park Working Group.
- 41/23 **Planning.**
- Update on current applications:
    - [22/01549/RM](#) | Reserved Matters: Construction of 4 Detached Dwelling Houses | Land NW of Willow Farm 45 Mill Road Wiggenhall St Germans Norfolk: PROW issues – solution from Access Officer recorded. BC Community Safety and Neighbourhood Nuisance Officer – Holding Objection for drainage (IDB and surface) concerns, new plan online since 25 Jan but no follow up comments.
    - [23/00335/F](#) | Demolition of an existing building and construction of a new detached 2 bedroom replacement dwelling | 28 St Peters Road (Cllr comments 1 objection , 1 neutral – no comment submitted). Awaiting Decision, Planning Officer intending to refuse on same grounds as previously.

- iii. [23/00201/F](#) | Single storey rear extension | Level Banks 50 Common Road Wiggenhall St Mary the Virgin Norfolk PE34 3EN – Nothing significant to report.
  - b. Applications to consider: None at time of publishing.
  - c. Decisions notified by Borough since last meeting:
    - i. [22/01151/FM](#) | Installation of a Battery Energy Storage (BESS)| Land NW of High Road Saddlebow: Refused by Committee decision (PC supported).
    - ii. [23/00259/F](#) | Bramble Cottage 46 Fitton Road PE34 3AX – Replacement of single storey kitchen with 2 storey extension to detached dwelling. Delegated Decision – Permitted.
    - iii. 22/01590/F | Detached dwelling with garage and landscaping works incidental to the development area. (Revised design to planning consent 18/01288/RM) | 48 Common Road Wiggenhall St Mary. PC Supported – BC Permitted (CIL will be attributable on this development for the PC)
- 42/23 **Clerk & Cllrs updates on actions from previous meetings:**
- a. Update on Streetlight faults. Several faults taking longer than anticipated to resolve.
  - b.
- 43/23 **Traffic, Highways and PRow matters:**
- a. To receive update on the installation of posts on the corner of School/Lynn Rd.
  - b. To receive SAM2 report – Cllr Keal.
  - c. To receive update from the Road Safety Steering Group. Cllr Rust.
  - d. To receive update on Fitton Rd/Lynn R junction – Cllr Keal.
  - e. To receive update on Sluice Rd-St Mary The Virgin ‘permitted path’ and ‘No Horses’ signage.
  - f. Update on reports of motorbikes on the riverbanks/PRow.
- 44/23 **LTPF** – Report on water supply issues to showers.
- a. To receive quotes for remedial works and approve repairs.
  - b. To receive quotes for the car park gravel top up.
- 45/23 **Correspondence:**
- a. AED usage report and training/familiarisation offer.
  - b. ‘Older People Falling’ initiative for local trained helpers and equipment.
- 46/23 Cllr reports on new items and items for the agenda for the next meeting of the Parish Council to be held on 24 Jul 2023.

*Mike Inder*

Mr M G Inder  
Clerk – Wiggenhall St Germans Parish Council

02 May 2023  
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