

## WIGGENHALL ST GERMAN'S PARISH COUNCIL

### An Ordinary Meeting of the Parish Council will be held on Monday 23<sup>rd</sup> May 2022 in the Memorial Village Hall commencing at 7.30 pm.

Councillors are summoned to the above meeting for the purposes of transacting the following business. The Press and Public are welcome to attend. The meeting can be viewed, and you can make representation on agenda items during the public forum, which will not exceed 15 minutes unless directed by the chairman of the meeting.

*Covid Protocols remain recommended until seated if you have symptoms please do not attend.*

#### AGENDA

- 32/22 To open the meeting and receive nominations and elect to fill the following positions:
  - a. Chairman of the Parish Council.
  - b. Vice Chairman of the Parish Council.
- 33/22 To receive and approve apologies for absence.
- 34/22 To receive declarations of interest for items in the agenda and any requests for dispensation.
- 35/22 To co-opt to fill a casual vacancy for the position of Cllr on the above-named Council.
- 36/22 To hear reports from visiting Officers.
- 37/22 To hear from the public.
- 38/22 To approve minutes from meeting held on 28<sup>th</sup> Mar 22.
- 39/22 Finance:
  - a. To approve payments.
  - b. To reconcile accounts.
- 40/22 Annual Governance and Accountability Report (AGAR page 3)
  - a. To declare an exemption from Limited Assurance Review (external audit).
  - b. To receive Internal Auditor's report if available.
  - c. To approve the accounting statements for 2021/22 (Page 6)
  - d. To approve the Annual Governance Statement (if other aspects completed – Page 5)
- 41/22 Memorial Hall AED – Update on its use and actions to recover with lessons identified.
  - a. To ratify purchase of replacement AED pads x2 purchased by the clerk.
- 42/22 Clerk & Cllrs updates on actions from previous meetings:
  - a. Update on purchase and installation of AED for the Pavilion.
    - i. To ratify decision between meetings to proceed with the installation with only one quote.
  - b. Platinum Jubilee Tree project:
    - i. To determine plaque mounting and ceremony arrangements.
  - c. LTPF littering and dog fouling – Cllr Rust.
  - d. Village information board proposal – Cllr Ash.
  - e. To receive an update on tree work at the LTPF.
- 43/22 Traffic & Highways issues:
  - a. To received update on the installation of posts on the corner of School/Lynn Rd.
  - b. To receive SAM2 report – Cllr Keal.
    - i. To ratify repairs to SAM2.
  - c. To receive update on School Road Safety poster competition/signs.

- d. To agree the Terms of Reference for the Road Safety Steering Group.
  - e. To receive update on inaugural meeting of the Road Safety Steering Group.
- 44/22 Correspondence – Clerk to report on correspondence received requiring further action.
- a. Email regarding request to buy a red phone box with closed sign on it. No further detail.
  - b. Email from OASC Hon Sec – Thanks for support on CIL application – successful and building now in place.
  - c. Email from Cllr Rust reporting further tree storm damage at the LTPF (reported to UKNP).
  - d. Email request from the Walpoles CFR Co-ord for use of MVH for training. Offer for community AED training.
- 45/22 Report on development of proposal for Trod path to Wiggshall St Mary. Cllr Ash.
- 46/22 Newsletter update and distribution arrangements.
- 47/22 Planning.
- a. Applications to consider: *None at time of publishing.*
  - b. Decisions notified by Borough since last meeting:
    - i. 21/O1658/F | Static caravan to be permanently housed in garden | Two Acres 12 Mill Road Wiggshall St Germans King's Lynn Norfolk PE34 3HL. Supported with condition of ancillary use to main residence within the garden. – Update pending decision to refuse.
- 48/22 Items for Agenda for the next meeting of the Parish Council to be held on 25th July 2022.

*Mike Inder*

Mr M G Inder  
Clerk – Wiggshall St Germans Parish Council

17 May 2022  
[wiggshallstgermanspc@outlook.com](mailto:wiggshallstgermanspc@outlook.com)