

## WIGGENHALL ST GERMAN'S PARISH COUNCIL

### An Ordinary Parish Council 'Virtual' meeting will be held on Monday 14<sup>th</sup> September 2020 on 'Zoom' commencing at 7.30 pm.

Councillors are summoned to the above meeting for the purposes of transacting the following business. *Members of the public and the press are welcome to attend. To attend via Zoom you will need to have a video/audio device connected to the internet with the Zoom App installed. Please ensure your microphone is switched off unless invited to speak by the chairman to reduce background noise, all those attending are requested to provide forename and surname when joining and Cllrs are requested to put Cllr in front of first name.*

Zoom only permits 40-minute sessions free so the meeting is sectioned into timed slots and you will need to leave and re-enter the next meeting time using the following ID and codes:

Time	Meeting ID	Pass Code
1915-1945 hrs	722 4626 8519	0YtQZd
1945-2015 hrs	749 6440 5456	6JBYdL
2015-2045 hrs	753 6468 2476	8QYLfM
2045-2115 hrs	760 9789 9114	1VDh6G

- 101/20 To receive and approve apologies for absence.
- 102/20 To receive declarations of interest for items in the agenda and any requests for dispensation.
- 103/20 To hear from the public.
- 104/20 To resolve to further defer the Annual Parish Meeting in accordance with CA 2020 guidance:
  - a. The Annual Parish Meeting – Either until a date to be agreed post the COVID-19 restrictions, or until 12<sup>th</sup> April 2021.
- 105/20 To approve minutes from meeting held on 13 July 20.
- 106/20 To hear reports from visiting Officers.
- 107/20 To review and ratify (Business Continuity Plan) actions taken using delegated authority during COVID-19 National Emergency.
- 108/20 Clerk updates on actions from previous meetings:
  - a. St Peter's Road Dyke – Full dyke and flooded field. Awaiting contact with Tenant farmer.
  - b. Footpaths (various) complaints regarding not being kept clear.
  - c. Dog Fouling in WSG FP 6 in churchyard, no further correspondence from complainant.
  - d. Bridge railing painting request to Highways.
  - e. St Peters church future use.
  - f. Common Road overgrown hedgerow.
- 109/20 Play Park maintenance update and action plan progression.
- 110/20 To update on traffic collision damaged streetlight in Saddlebow.
- 111/20 Correspondence – Clerk to report on correspondence received.
  - a. Speeding complaints on Mill Rd associated with increased traffic due to a diversion.
  - b. Complaint regarding St Peters Road maintenance delay and associated impact on Mill Rd.
  - c. Complaint procedure enquiry regarding Wiggenhall St Germans FP4 ENQ900166606.

- 112/20 Councillor reports: To receive reports from councillors.
- a. Highways reports raised by Cllrs reported on 4 Sep 20:
    - i. Pothole at Junction of Hilton Lane. ENQ900166489.
    - ii. Sluice Rd flooding at bridge to Wiggenhall St Mary the Virgin –ENQ900166486.
    - iii. Pavement trip hazards on school Rd and Orchard Rd –ENQ900166490.
  - b. Cllr Rust requested assistance for flail cut of vegetation on roadside at the pavilion.
- 113/20 Vandalism:
- a. Pavilion Windows guards update.
  - b. Community Engagement initiatives update – Nothing to report.
  - c. Reports of further vandalism (x1) to Pavilion.
  - d. Application of anti-vandal paint/grease on the roof/ISO edges.
- 114/20 Report on development of proposal for Trod path to Wiggenhall St Mary – Cllr Keal lead.
- 115/20 Update on installation of a flagpole.
- 116/20 Finance:
- a. To approve payments.
  - b. To reconcile accounts.
- 117/20 To decide on venue/platform for future meetings (Google Meet is not free after 30 Sep and Clerk has technical mic issues on Google) Options:
- a. Zoom Basic as seen with this meeting with time limited sessions.
  - b. Zoom Pro Subscription (without time limits) - Monthly £11.99 pm.
  - c. Zoom Pro Subscription (without time limits) - Annual £9.99 pm billed annually £119.90.
  - d. Option B with 3-way share (with Shouldham and Boughton PCs) if mutually agreed.
  - e. Option C with 3-way share (with Shouldham and Boughton PCs) if mutually agreed.
  - f. To meet in the Village Hall in public with COVID-19 measures in place (dependant on VH re-opening). Whilst not prohibited it is contrary to NALC guidance where the Govt advice is still for Local Councils to meet virtually and work from home as far as practicable.
- 118/20 Magazine Distribution – to seek distribution volunteers (Street Reps?) from the wider community and confirm availability of cllrs to deliver a Sept edition.
- 119/20 Planning.
- a. Applications to consider:
    - i. [20/01251/F](#) | Agricultural storage building | Brambles Farm Barn Lords Bridge Wiggenhall St Mary The Virgin
  - b. Decisions notified by Borough since last meeting:
    - i. [20/00948/F](#) | Proposed detached garage | Fairway 36 Fitton Road – Permitted after amendment (PC objected initially with mitigation considered for size reduction).
- 120/20 To determine Parish Councillor recruitment strategy to fill 4 vacancies.
- 121/20 To receive resignation of chairman and elect new chairman and vice chairman.
- 122/20 Items for Agenda for the meeting to be held on 9th Nov 2020.

*Mike Inder*

Mr M G Inder  
Clerk – Wiggenhall St Germans Parish Council

09 Sep 2020  
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