

**WIGGENHALL ST. GERMANS PARISH COUNCIL  
MINUTES**

The Parish Council Meeting was held on 16 July 2018 in Wiggenhall St Germans Memorial Hall, at 7.30pm.

		ACTION
	<p><b>PRESENT</b> Cllrs Done (Chair), Bunkall, J Funnell, R Funnell, Lanham, Rawlings, Rust Elaine Oliver Clerk 3 Members of the Public</p>	
1	<p><b>SIGNING OF DECLARATION OF OFFICE FOR CLLR RUST</b> Cllr Rust duly signed the above, countersigned by the Clerk</p>	
2	<p><b>WELCOME</b> Cllr Done opened the meeting and informed those present that the meeting was being recorded</p>	
3	<p><b>APOLOGIES</b> Cllrs Ash and Keale</p>	
4	<p><b>PARISHIONERS QUESTION TIME</b> No points were made</p> <ul style="list-style-type: none"> <li>• Cllr Done introduced Rhys who has been working on our website and tickets for Wiggstock.</li> <li>• Rhys has kindly amended the Parish Council website and he is making sure all the tickets are printed and that PayPal is working.</li> <li>• He has linked the Wiggstock website to the PC website.</li> <li>• He is doing all the social media work for Wiggstock.</li> </ul>	
5	<p><b>DECLARATION OF INTERESTS</b> No declarations of interests were declared</p>	
6	<p><b>APPROVAL OF MINUTES</b> <b>Annual Parish Meeting 21 May 2018</b> <b>6.1 Approval.</b> The circulated Minutes were proposed by Cllr J Funnell and seconded by Cllr Lanham, unanimously agreed. <b>6.2 Matters Arising</b> No matters arising <b>Annual Parish Council Meeting 21 May 2018</b> <b>6.3 Approval</b> The circulated minutes were proposed Cllr Lanham and seconded Cllr J Funnell <b>6.4 Matters Arising</b> Cllr Rawlings pointed out that Surrey Road is an unadopted road but not a private road Cllr Done reported that John Dowe has not been here for at least 6 meetings, with no apologies so has forfeited his right to be a Councillor. It was proposed by Cllr R Funnell, seconded Cllr J Funnell to remove him from the Parish Council <i>Cllr Dowe has since handed in his resignation</i></p>	
7	<p><b>TO DISCUSS REPLACEMENT SPINNING MUSHROOM AND ANY OTHER PLAY AREA ISSUES.</b> The Clerk advised the meeting that the parts for the existing spinning mushroom are not available any more. A replacement including removal of the mushroom would cost £543.14. Cllr Lanham enquired about the money that came from the pre school. The Clerk reported we have not received it and that it doesn't appear in the accounts. On a proposal by Cllr Rawlings, seconded by Cllr Rust, it was agreed to remove the damaged mushroom and replace it with a new one. Cllr J Funnell reported she was appalled by the rubbish on the ground area the play area. Cllr Lanham was concerned that if a place looks rubbishy it tends to be more susceptible to vandalism. It was reported the Clerk had contacted the Memorial Hall about the rubbish and was still awaiting an answer. Cllr Rawlings reported a parishioner had reported 2 or 3 lads setting fire to the river bank, police and Fire Brigade were called. It was felt that the issues are probably seasonal and worse in the summer, however the PC will continue to monitor the situation. Cllr Lanham agreed to put an article together, for the Parish magazine, to explain about the mushroom and the general state of the play area.</p>	

8	<b>TO RECEIVE UPDATE ON WIGGSTOCK</b> Cllr Done gave an update as per the minutes attached.																							
9	<b>SOCIAL MEDIA MARKETING FOR PARISH COUNCIL AND WIGGSTOCK</b> Cllr Langham gave the following points <ul style="list-style-type: none"> <li>Spoken to Lyndsey Van Dyke who has a Facebook page for WSG which has 85/95 subscribers already</li> <li>She would be agreeable for us to take it over and rebrand it</li> <li>There were several concerns about this although the meeting felt it should be engaging all members of the community maybe through different mediums.</li> <li>Concern was shown about it becoming a platform for complaints but it was stated it could be set to Members only</li> <li>Also who would administrate this account</li> </ul> It was agreed that more input was needed for the magazine It was agreed that Cllrs Rust and Lanham would look in to this further and come back to the next meeting with more information.	Cllrs Lanham & Rust																						
10	<b>UPDATE ON THE FOOTBALL FIELD AND PAVILION</b> Cllr Funnell stated we now have a new team playing at the field. They have been complaints about the length of the grass and that it was too long to play on. Any extra cuts must be paid for by the FC club and they have been told they mustn't cut it themselves. The new club do leave it messy with the windows open. Two more windows are needed at the pavilion. This will be on the next meeting's agenda.	Agenda																						
11	<b>FINANCE</b> <b>11.1 Propose &amp; Second approval of Payment of invoices</b> Copies of the above had been distributed to all, and on a proposal by Cllr Done, seconded by Cllr J Funnell, these were agreed and unanimously agreed. The bank reconciliation was noted. <b>11.2 To consider donation to NORFOLK AGE UK</b> <b>11.3 To consider donation to Norfolk &amp; Suffolk 4 x 4 response team</b> On a proposal by Cllr J Funnell, seconded by Cllr Rust it was agreed not to donate to these charities, until we see our financial standing after Wiggstock.																							
12	<b>CORRESPONDENCE</b> <table border="0"> <tr> <td><b>12.1 Police</b></td> <td><b>Newsletter</b></td> </tr> <tr> <td><b>12.2 BCKLWN</b></td> <td><b>Charge for uncontested election</b></td> </tr> <tr> <td colspan="2">Cllr Long clarified the BC's position on this.</td> </tr> <tr> <td><b>12.3 NCC</b></td> <td><b>Emergency road closure notice</b></td> </tr> <tr> <td><b>12.4 NCC</b></td> <td><b>Gambling act consultation</b></td> </tr> <tr> <td><b>12.5 Nalc</b></td> <td><b>Newsletter</b></td> </tr> <tr> <td><b>12.6 Constabulary</b></td> <td><b>Contact guide</b></td> </tr> <tr> <td><b>12.7 NCC</b></td> <td><b>Norwich West road consultation</b></td> </tr> <tr> <td><b>12.8 Cllr Hopkins</b></td> <td><b>Grass cutting</b></td> </tr> <tr> <td colspan="2">Cllr Hopkins has stated that the scheme of regular cutting is back on stream now</td> </tr> <tr> <td><b>12.9 BCKLWN</b></td> <td><b>Verification of address Seeche Farm</b></td> </tr> </table> No further comments made	<b>12.1 Police</b>	<b>Newsletter</b>	<b>12.2 BCKLWN</b>	<b>Charge for uncontested election</b>	Cllr Long clarified the BC's position on this.		<b>12.3 NCC</b>	<b>Emergency road closure notice</b>	<b>12.4 NCC</b>	<b>Gambling act consultation</b>	<b>12.5 Nalc</b>	<b>Newsletter</b>	<b>12.6 Constabulary</b>	<b>Contact guide</b>	<b>12.7 NCC</b>	<b>Norwich West road consultation</b>	<b>12.8 Cllr Hopkins</b>	<b>Grass cutting</b>	Cllr Hopkins has stated that the scheme of regular cutting is back on stream now		<b>12.9 BCKLWN</b>	<b>Verification of address Seeche Farm</b>	
<b>12.1 Police</b>	<b>Newsletter</b>																							
<b>12.2 BCKLWN</b>	<b>Charge for uncontested election</b>																							
Cllr Long clarified the BC's position on this.																								
<b>12.3 NCC</b>	<b>Emergency road closure notice</b>																							
<b>12.4 NCC</b>	<b>Gambling act consultation</b>																							
<b>12.5 Nalc</b>	<b>Newsletter</b>																							
<b>12.6 Constabulary</b>	<b>Contact guide</b>																							
<b>12.7 NCC</b>	<b>Norwich West road consultation</b>																							
<b>12.8 Cllr Hopkins</b>	<b>Grass cutting</b>																							
Cllr Hopkins has stated that the scheme of regular cutting is back on stream now																								
<b>12.9 BCKLWN</b>	<b>Verification of address Seeche Farm</b>																							
13	<b>PLANNING</b> <b>13.1 Planning to consider</b> <b>18/00928/F</b> Demolition of existing single storey flat roofed extension to side and rear and construction of new two storey extension to side and rear of existing two storey dwelling at Curlew Cottage 34 St Peters Road <b>No objection</b> <b>18/01075/F</b> Construction of a dwelling and double garage at the Old Vicarage, St Germans, access can't see coming over the bridge on a proposal by Cllr Rawlings and seconded by Cllr J Funnell. <b>Objections were raised over the access.</b> 18/01190/F 2 dwellings east of Heatherdene 64 Mill Road Propose Cllr Funnell, seconded Jill Funnell with no objection 18/012288/RM Construction of dwelling with detached double garage at level banks 50 Common Road WSM, Cllrs to come back with comments <b>13.2 Decision taken since last meeting</b> <b>13.3 Planning Decisions notified by Borough Council</b> 15/00046/NMA amendment to planning permission 15/00046/F at 9a Foxglove Walk																							

	<p>18/00623/F Land south of Eau Brink farm proposed alterations to the existing barns external elevations PERMITTED</p> <p>18/00506/F Construction of sun lounge extension to rear at 161 St Peters Road PERMITTED</p> <p>LATE APPLICATION</p> <p>18/01277/LDP Application for a lawful development certificate for the proposed construction of conservatory to rear elevation, Highlands, Eau Brink Road, Eau Brink</p>	
13	<p><b>Councillors reports including signing of risk assessments</b></p> <p>Cllr Rust apologized in advance if he doesn't recognize fellow Councillors as he has a vision impairment.</p> <p>Comments were made as follows</p> <ul style="list-style-type: none"> <li>• Signpost at end of St Peters Road 2.2.18 finger pointed to KL laying on grass, someone from NCC Highways vehicle collected in back of vehicle, several promises have been made and still the signpost is not mended.</li> <li>• FP 6 needed mowing, this is from Mill Road to Saddlebow tried using council website but when he went straight to D Mills this was duly mown</li> </ul> <p>Cllr Done requested any contact with agencies etc should be cc to the Clerk</p> <ul style="list-style-type: none"> <li>• Cllr Funnell will forward photos of the Church flower festival to the Clerk for the magazine.</li> <li>• Good to see the old red telephone kiosk in St Mary's still be kept clean and tidy, it is a real asset.</li> <li>• Comments about paying for DIY waste which was felt would lead to more fly tipping.</li> </ul> <p>Cllr Long reported that the Committee is reconsidering this decision.</p> <ul style="list-style-type: none"> <li>• The football posts will need to come out and will need to be stored at the side of the Bowls Club</li> <li>• Graffiti at bus shelter at Village shop</li> </ul> <p>Cllr Long reported there is a graffiti van which can come out and do this.</p> <ul style="list-style-type: none"> <li>• Triangle signs at Saddlebow still not replaced (chevrons)</li> </ul> <p>Risk assessments will be brought to the next and subsequent meetings to sign off</p>	Clerk
	<b>Meeting closed</b>	
	<b>Next meeting 17.09.2018</b>	
	<b>Signed</b>	<b>Date</b>