

**WIGGENHALL ST. GERMANS PARISH COUNCIL
MINUTES**

The Parish Council Meeting was held on 21 January 2019 in Wiggenhall St Germans Memorial Hall, at 7.30pm.

		ACTION
	<p>PRESENT Cllrs Done (Chair), Ash, Bunkall, J Funnell, R Funnell, Lanham, Rust Elaine Oliver Clerk 3 Members of the Public</p>	
1	<p>WELCOME Cllr Done opened the meeting and informed those present that the meeting was being recorded.</p>	
2	<p>APOLOGIES Cllrs Keale, Rawlings</p>	
3	<p>PARISHIONERS QUESTION TIME The following points were made</p> <ul style="list-style-type: none"> • Street light no 46 in front of 7 Fitton Road is out • Why are minutes not displayed earlier? <i>Usually put online earlier, limited by working hours</i> • How soon should the Clerk be informed if something should go on the agenda <i>Not everything raised by a resident will go on an agenda automatically, but it would be best to put things to the Clerk about 10 days before a meeting</i> • How much has been saved by LED <i>Impossible to quantify as prices go up, we are paying more anyway</i> • Seen the new windows in the pavilion, is it OK for villagers to raise money for specific causes such as a speed camera. <i>Not a problem in principle would depend on the cause</i> • Just before Christmas a dog was injured by barbed wire fencing near St Peters Church, from the path to the river. The field used to be fenced off, the barbed wire is half in the undergrowth and half broken. It is dangerous <i>This will be investigated and reported accordingly</i> 	
4	<p>DECLARATION OF INTERESTS No declarations of interests</p>	
5	<p>LEE ANDERTON – NORFOLK CONSTABULARY Lee Anderton made the following points:-</p> <ul style="list-style-type: none"> • He is community engagement officer for all West Norfolk • Not a patrol officer any more he drives a desk more than anything else! • Works alongside local policing teams which replaced the SNT • PCSO's were made redundant at the end of March last year • The Policing Model has been changed. • Mark Cant holds annual meetings which Parish reps are invited to. • We now have a Beat Manager, but he covers several parishes. • They have standard response policing • Extra officers plus beat managers work as a team • 7 engagement officers across Norfolk • He works with a range of people such as specials and support volunteers • Liaises with Parish Councils • Looks after social media for the area. • Wants to try and work with us • Speeding is always an issue <p>Questions Mentioned speeding as an issue, we have had speed monitors which has shown cars over the speed limit, but we have seen no action.</p> <ul style="list-style-type: none"> • There are only 2 enforcement officers for this area. <p>If we could have a marked car in the vicinity at peak times, it would be helpful.</p>	

<p>Generally, it is not too bad, but it appears as cars exit the village via Lynn Road, they put their foot down. Having a presence might make people think about it more.</p> <ul style="list-style-type: none"> • He will take it back to the Beat Manager, it will however be hit and miss because of other duties. It may be sporadic, but he will do his best. <p>Sporadic may be beneficial</p> <p>Issues of parking down Fitton Road</p> <ul style="list-style-type: none"> • The Police have spent time talking to the residents, but it is not an offence to park on the pavement. if you can get passed the car even if it is difficult it is classed as an inconvenience. • Parking has been decriminalized. • The Police deal with obstructions. • Parking near junctions is an issue but there is no legislation against it, have to look and see if it is a danger. • Must see the offence happening • Please forward any issues to them. <p>Is it an offence to park when dark without lights on and the wrong way around?</p> <ul style="list-style-type: none"> • Would have to look at and see if it is a breach. <p>Do you have a rota of where the speed cameras visit?</p> <ul style="list-style-type: none"> • Can't answer about the speed team. <p>Any ASB issues recorded.</p> <ul style="list-style-type: none"> • Nothing reported <p>There has been some ASB on bin night, the dog poo bin was demolished, and bins thrown all over the place.</p> <ul style="list-style-type: none"> • It could well be drunks. <p>On a positive note pleased to see sensors down Mill Road checking for speeding.</p>	
<p>Item 7 was brought forward as the Football Manager attended the meeting.</p> <p>Cllr Done introduced himself and explained that we had asked him to attend to discuss any concerns we have. The following points were made</p> <ul style="list-style-type: none"> • Wants permission for lights so they can train at night, they would be willing to purchase them. <ul style="list-style-type: none"> ➢ The problem is the safety concerns, they would be fitted onto the building and the power use. Provided paperwork for FC to apply to Football Foundation for portable floodlights. • The switch is off for the sockets <ul style="list-style-type: none"> ➢ We are getting an electrician to have a look at the electrics. • There is a lot of dog fouling <ul style="list-style-type: none"> ➢ We will provide no fouling signs for the fence ➢ New paperwork to sign which we will email. ➢ We are concerned about the cleaning of the pavilion. • This will be done and not be a problem in the future and they will deal with the litter <ul style="list-style-type: none"> ➢ We will look at installing a dog end bin. ➢ It was agreed that the FC could paint the pavilion in a neutral colour. • Insurance documents have been received • A list of fixtures will be emailed to the Clerk and put up in the pavilion. A spare key will be provided to the Council from the FC 	
<p>6 APPROVAL OF MINUTES Parish Council 19 November 2018</p> <p>6.1 Approval. The circulated Minutes were proposed by Cllr Rust and seconded by Cllr R Funnell.</p> <p>6.2 Matters Arising</p> <p>The Clerk asked if there was any progress on the donation from the Pre School to the Parish Council which has never received.</p> <p>Cllr Lanham has asked the former treasurer who can't trace any cheques and think it went to the school. After the business was dissolved it appears there was a lack of control and no one knows what happened. Cllr Lanham is still trying to piece it together.</p> <p>The Clerk reported that Eau Brink farms were very helpful and willing to cut the footpaths at Wiggenhall St Mary's, but it had already been cut.</p>	
<p>7 TO DISCUSS ISSUES AT THE SPORTS FIELD</p> <p>7.1 Water</p> <p>The Clerk reported that the last bill for water at the pavilion was £665.00 and this was a huge bill and reduced to this after confirmation of meter readings. It has been ascertained that there is no leak.</p> <p>After much discussion it was agreed to take regular readings, once a quarter and discuss the issue, including the bowls club usage, at the next meeting.</p>	agenda

	<p>Cllr Bunkall stated that there had been electrical surging, and this could cause damage.</p> <p>7.2 Solar Lights Lighting had already been discussed earlier.</p> <p>7.3 Car boot sale Cllr Done reported that our insurance company had concerns if the pavilion was used. Organizers of a car boot sale would have to organize toilets and public liability insurance. If any organization/charity benefitted from the proceeds of a boot sale, then this would need to be approved by the PC. Cllr Ash felt it would be prudent to do some homework on charges etc. that other organizations make. After discussion it was proposed by Cllr Rust, seconded by Cllr Lanham that the donation to use the field would be £15.00 per sale.</p>	
8	<p>TO DISCUSS CLOCK WINDING AT THE CHURCH PAYMENT AND ALLOCATED PERSON After much discussion and debate and taking advice from our Insurers, it was proposed by Cllr Ash, seconded by Cllr Funnell that the PC give a donation of £100 to cover the outstanding clock winders fee, with a letter stating that the Parish Council had no responsibility for arranging this and could not vouch for the competence of any clock winder. The PC would be unable also to carry out risk assessments as it is not their property. On a proposal from Cllr Done, seconded by Cllr Rust it was agreed to make it clear that we would not be paying any monies for this in the future or be involved in any way.</p>	
9	<p>TO DISCUSS AND AGREE SERVICING AGREEMENT OF CHURCH CLOCK On a proposal by Cllr Ash, seconded by Cllr Funnell it was agreed to renew our servicing agreement on a three-year contract saving us money, this was unanimously agreed.</p>	
10	<p>TO DISCUSS A COMMUNITY LITTER PICK FROM SADDLEBOW TO ST GERMANS Cllr Done reported that there was a litter problem from Saddlebow to St Germans and was considering a community litter pick, equipment could be provided by BCKLWN who would then pick up the litter later. There were some concerns about the danger of this and in the end, it was agreed to see if the RRT volunteer team would be willing to undertake a litter pick.</p>	
11	<p>TO DISCUSS WIGGSTOCK 2019 Cllr Done made the following points:-</p> <ul style="list-style-type: none"> • He classed the 2018 event as a success. • People had felt that August a bit too late <p>The following comments were made</p> <ul style="list-style-type: none"> • Cllr Rust would love to see another one but has concerns, as Cllr Done reported he intended to take a back seat in any future events • Felt it was not reasonable to ask Elaine to do all the work • We had a great band of volunteers but how will the PC recruit sufficient numbers to maintain a safe and joyful event in the future. • Ali took a lot on and now it is a case of who would be happy to give the time. • Villagers would help out • Facebook has gone very quiet and could be used to increase interest. • We should get people coming to help <p>The Clerk reported that it wasn't the workload but the unfair criticism she received which had made the event very difficult for her, when she was acting as legal officer and responsible financial officer for the Parish Council.</p> <ul style="list-style-type: none"> • Rhys would be happy to help again • We all worked hard for not a lot of financial reward • Cllr Lanham supported the event but would be unable to help in any way <p>On a proposal by Cllr Done, seconded by Cllr Bunkall it was agreed the event would go ahead. A meeting will be held by any interested people before the next PC meeting to discuss dates etc.</p>	
12	<p>FINANCE</p> <p>12.1 Propose & Second approval of Payment of invoices Copies of the above had been distributed to all, and on a proposal by Cllr Funnell , seconded by Cllr Ash , these were agreed and unanimously agreed. The bank reconciliation was noted.</p> <p>12.2 To discuss and agree draft budget and precept 2019/20 On a proposal by Cllr Lanham and after much debate the draft budget was agreed with allowance for Wiggstock and conversion to LED on some street lights. It was agreed the lights could wait until later in the year to review the financial position, seconded by Cllr Ash The budget shows an increase of 2.5% on the precept.</p>	

	<p>12.3 To consider a donation to Norfolk Citizens Advice It was unanimously agreed not to donate to this.</p>	
13	<p>CORRESPONDENCE 13.1 Nalc Newsletter 13.2 Police Newsletter 13.3 BCKLWN Polling District Review 13.4 NCC Norwich Western Link Options LATE CORRESPONDENCE 13.5 NCC Children's Service consultation The Clerk reported that at the next meeting nomination forms for Council would be available. A brief description of the process was given.</p>	
14	<p>PLANNING 14.1 Planning to consider 18/02190/O Outline application for construction of 4 detached houses at Land West of Willow Farm 45 Mill Road Wiggenhall St Germans Cllr Rust proposed an objection to this application as it was outside the village envelope, he received no seconder, Cllr Funnell proposed no objection, seconded by Cllr Ash, proposal passed 19/00056/F Proposed swimming pool, glazed link and internal alterations to the garage at Welsummer Barn 182 Fitton Road Wiggenhall St Germans King's Lynn Norfolk PE34 3AY On a proposal by Cllr Ash Seconded by Cllr Funnell, it was agreed unanimously there was no objection 14.2 Decision taken since last meeting 14.3 Planning Decisions notified by BCKLWN 18/01869/L Pumping station Eau Brink Road, St Germans. Lawful development agreed Existing pumping station to be replaced and relocated with a New pumping station new Lawful development for proposed use. 18/01337/F 32 Lynn Road, St Germans – conversion of chapel to dwelling. Application permitted 18/01858/F West Norfolk RSPCA rehoming Centre Eau Brink Road Eau brink, retrospective application for construction of kitten house, store and extension to rabbit house. Application permitted</p>	
14	<p>Councillors reports including signing of risk assessments Items reported as follows</p> <ul style="list-style-type: none"> • Cllr Lanham reported that he had signed up to a Defib guardian scheme which will alert him to check the defib and then he fills the details online. Cllr Ash agreed to be another registered “guardian” • Fence at Legge place is still dangerous. This has been reported to Freebridge • Mud on St peters road at the bottom of Mill Road • Where are the village signs for St Mary's and Saddlebow? • Playground equipment is fine, but bins have been broken and someone has set fire to the picnic bench • The sign at the junction of St Peters Road and Lynn Road has been repaired • Cllr J Funnell reported a resident requested signs alerting drivers there are no pavements and people are walking on the road. • Street light out number 54 in Saddlebow • Pot hole at Saddlebow opposite bungalow called one acre • Fly tipping at the end of St Peters by the telegraph pole on the roadside, this is in Watlington parish. • Road sign still bent on sharp bend at Fallowpipe corner • Reflectors on triangle by the green at Saddlebow still missing. • Tyres by the gate for the allotments. The Clerk will contact Caley farms. 	
	Meeting closed	
	Next meeting March	
	Signed	Date

