

**WIGGENHALL ST. GERMANS PARISH COUNCIL
MINUTES**

The Parish Council Meeting was held on 17 September 2018 in Wiggenhall St Germans Memorial Hall, at 7.30pm.

		ACTION
	<p>PRESENT Cllrs Done (Chair), Ash, Bunkall, J Funnell, R Funnell, Keale, Lanham, Rawlings, Rust Elaine Oliver Clerk 3 Members of the Public</p>	
1	<p>WELCOME Cllr Done opened the meeting and informed those present that the meeting was being recorded</p>	
2	<p>APOLOGIES</p>	
3	<p>PARISHIONERS QUESTION TIME The following points were made</p> <ul style="list-style-type: none"> • Looking at organizing a car boot sale on the football pitch, how to go about arranging it once a month. • Speeding monitors, - are the Police worried about the speeds? • Is there a chance we can get the monitors back in the village? <p>Cllr Done reported the Police have come and they will visit now they have a safe suitable place to park and will ask if they will come back into the village.</p> <ul style="list-style-type: none"> • School Road needs monitoring although it is hard to get a reading because of the parked cars. • Other roads are Common Road down to St Peters Corner, Mill Road, Fitton Road, Lynn Road, Sluice Road and St Mary's • It was confirmed that both sides of Lynn Road were monitored. <p>Karl Lanham reported that the speeding was higher going out of the village rather than coming in</p>	Clerk to email
4	<p>DECLARATION OF INTERESTS No declarations of interests were declared</p>	
5	<p>APPROVAL OF MINUTES Parish Council 16 July 2018 5.1 Approval. The circulated Minutes were proposed by Cllr R Rawlings and seconded by Cllr Bunkall, unanimously agreed. 5.2 Matters Arising The Clerk reported that it had been confirmed that no cheque was received from the Preschool. They had looked and could find no record of payment. It was asked if it could be clarified where the money went. Cllr Lanham will ask the question</p>	
6	<p>TO RECEIVE UPDATE ON SOCIAL MEDIA AND NEWSLETTER Cllr Lanham reported he had taken admin responsibility for WSG page and following our previous meeting is very much aware that this page doesn't degenerate the Town Council, after listening to Cllr Long's warnings. The intention is that the St Germans page has about 100 subscribers so advance warning can be given of anything relating to the P C Any points raised in newsletters can be covered and it can be used as a drip feed of info. Cllr Lanham was happy that this could be piggy backed onto the existing page there and was happy to continue to do that to prevent it taking too much time. We will have to see if how it works This will not replace the parish newsletter, but it is a valuable way of keeping in touch with people and hopefully draw them into the P C meeting.</p>	
7	<p>TO DISCUSS AND ARRANGE A FULL KEY REGISTER Key records were confirmed and will be updated. Cllr Lanham wondered if it would be a good idea to have a key safe on the door at the football club.</p>	
8	<p>TO RECEIVE A BRIEF UPDATE ON WIGGSTOCK (A FULL BRIEFING WILL BE HELD AFTER THE PC MEETING) Cllr Done reported that there will be a more detailed update after the meeting but gave the following brief points:-</p> <ul style="list-style-type: none"> • Thanked everyone who helped including Parish Councillors, volunteers and attendees. • He classed it as a success. 	

	<ul style="list-style-type: none"> • He was given the challenge of providing a concert for the village, • The result was everyone had a really good time and there were no complaints but several people asking for Wiggstock 2019 • It was a good night, no trouble the bands enjoyed playing and the hog roast went fast • Great to see the bowls club members who came to help. • Everyone was happy to come back next year. • Cllr Rawlings proposed a vote of thanks to Cllr Done for all his work and his vision and all those that helped. This was unanimously agreed. 	
9	<p>TO REPORT ON THE PARISH COUNCIL VACANCY Cllr Done reported that Cllr Dowe did resign straight after the last P C meeting, the official signs have been put up and we now have an option to co-opt a Councillor. It was felt this may be better to wait until the May meeting.</p>	
10	<p>TO CONSIDER QUOTATION FOR REPLACEMENT WINDOWS AT THE SPORTS PAVILION The Clerk reported that only one quote had been received for the windows, but it had been further considered and felt that it would be better to have a quote for 6 fixed windows and 2 opening windows in the shower.</p>	Agenda
11	<p>FINANCE 11.1 Propose & Second approval of Payment of invoices Copies of the above had been distributed to all, with the addition of £10 payable to Cllr Funnell for key cutting and on a proposal by Cllr Ash, seconded by Cllr Bunkall, these were agreed and unanimously agreed. The bank reconciliation was noted. It was agreed that changing further street lights to LED would be considered at the next meeting</p>	Agenda
12	<p>CORRESPONDENCE 12.1 Liz Truss Monthly update 12.2 NCC Annual review of small schools 12.3 Medical Re replacement defrib supplies (Cllr Lanham agreed to monitor this) 12.4 Historic Eng Confirmation of listing of War Memorial 12.5 Env Agency Re Surrey Street It was reported that this was still ongoing, and some sort of progress has been made. Cllr Bunkall would like clarification how half the street can be NCC and the other unadopted. She reported there used to be a huge pill box on the river bank at this point, but it was done away with in 1953.</p>	Clerk
13	<p>PLANNING 13.1 Planning to consider 18/01288/RM reserved construction of dwelling 50 Common Road 18/01305 single store extension to rear of bungalow 1 Garden Road 18/01075/F Construction of detached dwelling and double garage at the Old Vicarage, amended design 18/01282/F Refurbishment of existing 2 storey cottage and rebuild existing lower stories together with the removal of outbuildings at The Vineyard, School Lane 18/01185/F Sun lounge extension to rear of house at 161 St Peters Road 18/01305/F Single storey extension to rear of bungalow at 1 Garden Road 18/01337/F Conversion from chapel to dwelling at 32 Lynn Road There were no objections to the applications above 13.2 Decision taken since last meeting 13.3 Planning Decisions notified by Borough Council 18/01277/LDP Highlands Eau Brink R Tilney All saints application for a lawful development certificate for the proposed construction of conservatory to rear elevation 18/01315/F Curlew cottage 34 St Peters Road demolition of existing single storey flat roofed extension to side and rear and construction of new two store extension to side and rear of existing two storey dwelling. Application permitted It was reported that we do need to respond to applications on the information we have. The Clerk will send some planning notes which might help newer Cllrs. Training would also be helpful.</p>	
14	<p>Councillors reports including signing of risk assessments Cllrs were nominated for risk assessments in various areas. Cllr Lanham for Defrib, Cllr Keale for speed signs, Cllrs Funnell for pavilion and sports field Councillors gave the following reports</p>	

<p>The relief channel down Mill Road needs weeding, the weeds have been growing all.</p> <p>Lots of pot holes in Hastings Lane and Thief Gate Lane</p> <ul style="list-style-type: none"> • Cllr Bunkall reported St Peters Road had been done and Cllr Rust reported that Hastings Lane had been done • Cllr Ash reported a pot hole crater past the crossroads at St Mary's, heading for Islington just past the 30mph sign. • Cllr Ash asked if the telephone kiosk will be removed. • There is a blue bin on top of the bin by the bus shelter which needs removing • Outside the community centre by the telegraph pole there is boggy and saturated land, it appears a sump hole might need clearing out. • Signpost at St peters junction still needs repair • Reported 2fly tip serious fly tipping incidents. The BCKLWN cleanup team responded quickly • Why are we the only set of villagers not to have the white gates? • It was reported the Parish have to pay for these and they tend to be effective only for the first week. • Cllr J Funnell was approached by the FC to ask if they can install solar lighting on the roof of pavilion paid for by the team sponsor • Cllr Done requested clarification of who would do this, are they qualified, would they leave them up when they left. It was agreed to contact the FC • Cllrs Funnell reported they are concerned as the immersion heater is left on and window open • In the pavilion there a s stack of wood and a cooled down B B Q. • The Clerk will supply the Chair with a copy of the agreement and the terms will be reviewed. • They also would like to put junior goal posts up near the pavilion and pay at the end of the season. They are not cleaning up very well. • It was agreed that we need a list of fixtures • It was agreed that we need to purchase a first aid box and two fire extinguishers 1 C02 and 1 foam plus a sign • Cllr Funnell asked if the goal posts needed a ROSPA inspection • They were also concerned about the risk of frozen pipes. • It was confirmed that mains connection is on the side of the road. • It was agreed to put the football field on the next agenda. • There is a pot hole between the football field and Fairfield house on right. • A Parishioner is querying the FP down river bank and turns left and comes out at Moses fence has barbed wire. • Internet provision was mentioned to the village hall and they were going to email, nothing has been heard. 	
<p>Meeting closed 8.55</p>	
<p>Next meeting 17.09.2018</p>	
<p>Signed</p>	<p>Date</p>