

WIGGENHALL ST. GERMANS PARISH COUNCIL

AGENDA FOR ANNUAL ASSEMBLY

Annual Assembly for the Parish of Wiggenhall St. Germans will take place on Monday 16th May 2016 at 7.30pm at **Wiggenhall St. Germans Memorial Hall**

All whose names are on the Electoral Register have a statutory right to speak and vote at the meeting. The electors may give others who attend the opportunity to speak. The meeting is open to anyone.

The following items are already on the Agenda:

1. **Apologies**
2. **Open Forum/Police in attendance hopefully**
3. **Matters Arising**
4. **Chairman's Annual Report 2015/16**

The meeting will be chaired by Cllr Van Dyke

ANNUAL PARISH COUNCIL MEETING

You are hereby summoned to attend the Annual Parish Council Meeting of Wiggenhall St. Germans Parish Council at the Memorial Hall, School Road, Wiggenhall St Germans on 16th May 2016, following the Annual assembly meeting.

1. **Election of Chairman**
2. **Election of Vice-Chairman**
3. **Welcome to new Parish Councillors and signing of declaration forms**
4. **Election of Representative on Village Hall Committee.**
5. **Register of Members Interests**
6. **Nomination of RFO and Internal Auditor**
7. **Financial Statement for Year.**
Propose & Second Adoption (For audit purposes)
8. **Annual Governance Statement**
9. **Confirm circulated Minutes of Meeting 14th March 2016**
10. **To consider purchase of plantings for FC car park.**
11. **To consider purchase of a seat to commemorate the Queen's birthday**
12. **To consider purchase of flashing speed signs**
13. **To consider gravel for Memorial Hall car park.**
14. **To consider replacement window/s at FC pavilion**
15. **To consider drainage issues at FC field**
16. **To adopt General Power of Competence**
17. **To confirm grass cutting contract**
18. **To review standing orders and Financial regulations**
19. **Finance**
 - (i) Approve payment of invoices and monthly statement
 - (ii) To consider payment for IT services
 - (iii) To consider Insurance Renewal
20. **To consider correspondence**
21. **Planning**
 - (i) **Planning to consider:-** If any
 - (ii) **Planning notification received –** If any
22. **Councillors Reports**
23. **To consider a resolution (under the public bodies admission to meetings act 1960) to exclude members of the public.**
 - 24.1.. **Confidential matters**
To consider Clerks pay increase

DATE OF NEXT MEETING 18th July 2016

SIGNED  (Clerk to The Council) DATE 05/05/2016