

**WIGGENHALL ST. GERMANS PARISH COUNCIL
MINUTES**

The Parish Council Meeting was held on 19th October 2015 at the Methodist Chapel, Wiggenhall St. Germans at 7.30pm.

<u>Present</u>	Cllr J Van Dyke	Chair
	Cllr S Ash	
	Cllr M. Bunkall	
	Cllr A. Done	
	Cllr R Funnell	
	Cllr R Keale	
	Cllr M Peel	
	Cllr R Rawlings	
	Mrs. Elaine Oliver	Clerk
	3 Members of the Public	

Cllr Van Dyke opened the meeting and informed those present that the meeting is being recorded

1. APOLOGIES

Cllr Wakefield
Cllr Williamson

Cllr B Long

2. PARISHIONERS QUESTION TIME

Issues raised as follows:-

- Parishioners reported that they collect litter from the roadside when walking their dogs and wanted to know where they could place it.
- They were thanked for collecting and advised to put it in the bin at the bus shelter.
 - The Clerk will check that this arrangement is acceptable to BCKLWN
- They also reported that there is a lot of dog waste that dog owners are not picking it up particularly along Mill Road, Hastings Lane and on the access onto river bank.
- They requested some signs that could be put up around the village.
 - Clerk to contact BCKLWN

It was thought it may be a good idea to involve the school in educating people.

- Concern was expressed, yet again, about Mill Road about the speed of traffic through the village including tractors.
- It was reported that another resident had expressed concern about the speed of traffic on Lynn Road near the corner.
- It was explained that the 30MPH signs in Saddlebow are to be taken down because there are street lights and so no 30MPH signs should be on view.
- The mobile speed sign has to be moved every 4 weeks around the 6 locations in the village. The data gained is very useful for future planning.
- It was also mentioned that agricultural vehicles sometimes, because of their size, aren't going over 30MPH, it just appears like that.

3. DECLARATION OF INTERESTS

No declaration of interests received.

4. APPROVAL OF MINUTES

- 4.1 **Parish Council Meeting 20th July 2015 -adoption** The circulated Minutes from the Parish Council meeting 20th July 2015, were proposed for adoption by Cllr Rawlings, seconded by Cllr Funnell and unanimously agreed.

4.2 Matters Arising

The Clerk reported that after various phone calls etc it had been determined that P Kew was the owner of the land behind the Foxgloves. The Clerk has been in touch with him and he is going to mend the gate.

It was also reported that the PROW work at Fitton Road should now be completed.

It was reported we had no more news on the formation of a Youth Parish Council. It was agreed to put items on next month's agenda that the youths of the parish may wish to be discussed.

5. **TO CONSIDER A GRANT REQUEST FOR A YOUTH CLUB IN THE VILLAGE**
On a proposal from Cllr Van Dyke, seconded Cllr Done it was agreed to donate £300 to the new youth club, if a location can be identified, as the Memorial Hall is nearly fully booked. . This will be reviewed in 3 months' time.
6. **TO DISCUSS PROVISION OF A BUS SHELTER IN SLUICE ROAD**
On a proposal by Cllr Done, seconded by Cllr Ash it was agreed to secure the free bus shelter from the BCKLWN. It was agreed that Cllrs Bunkall, Done and Funnell will measure and assess the shelter which is in storage.
7. **TO DISCUSS USE OF THE FOOTBALL FIELD BY VARIOUS TEAMS**
It was reported that the Birchwood Reserves are playing on the field.
It was Proposed by Cllr Done seconded Cllr Funnell to allow Birchwood Reserves to continue playing on the field along with the American football team including a one off match as long as it doesn't interfere with any other team.
The local couple will come back to us when they get a team together.
Cllr Keale entered the meeting
Cllr Funnell agreed to replace light bulbs with low energy.
The hook on the door and the guttering will be looked at by J Peel.
It was confirmed the goal nets are secured to the posts with cable ties and the nets are stored in the pavilion.
8. **TO DISCUSS SERVICE AGREEMENT FOR PARISH CLOCK**
On a proposal by Cllr Peel, seconded by Cllr Done it was agreed to a 5 year maintenance contract for the clock at £648.
It was reported that we need new clock winders, maybe a rota of several people. It was agreed to put an advert in the newsletter.
9. **TO CONSIDER RUBBISH/BIN ON MEMORIAL GROUND**
It was reported that the rubbish bins on the Memorial Hall field have not been regularly emptied. After much debate it was thought it would be a good idea to register interest by putting an advert in the village magazine.
10. **TO RECEIVE PLAY AREA INSPECTION**
On a proposal by Cllr Funnell, seconded Cllr Done it was agreed to purchase a toddler swing seat as before.
Comment was made that it may be cheaper to replace the frame in the future.
11. **TO CONSIDER FREQUENCY OF PARISH COUNCIL MEETINGS.**
After much debate and on a proposal by Cllr Van Dyke, seconded by Cllr Bunkall it was agreed to, for the time being, keep to meetings every other month, but make a conscious decision to have concise discussion and definite voting.
This will be kept under review.
12. **TO CONSIDER SELF ADHESIVE SPEED SIGNS FOR DUSTBINS**
After discussion it was agreed not to progress this.
13. **ADOPTION OF FREEDOM OF INFORMATION POLICY**
Copies of this document had been distributed to Cllrs. On a Proposal from Cllr Ash, seconded by Cllr Peel, unanimously agreed it was adopted

14. **FINANCE**

14.1 Approval of Payment of invoices August/September

The above was proposed by Cllr Funnell seconded by Cllr Keale, unanimously agreed. The bank reconciliation was duly noted.

14.2 To receive external auditors report.

The Auditor has signed the accounts for 2014/5, there was comment made about the annual return be signed before the internal auditor had reported. The Clerk reported she explained that the timing can be difficult for small councils.

15. **CORRESPONDENCE**

Correspondence as follows:-

NCC	Jubilee Bridge repairs bridge shut 26.10-30.10
Post Office	Re Wiggenhall St Germans P O
NCC	Re the school – next stage of NCC small schools review 2015

16. **PLANNING**

16.1 Planning to consider

15/01166/F Change garage to annex at Long Orchard 9 School Road Wiggenhall St Germans

15/01509/O Outline application for construction of 4 detached houses at land west of 45 Mill Road

16.2 Planning Decisions taken since last meeting: None taken

16.3 Planning Decisions notified by Borough Council.

15/00817/F Conversion of garage to dining room and first floor extension at Lilac Cottage, 120 St. Peters Road. **PERMISSION GRANTED**

15/00889/F Extension to loft conversion at 9 Fitton Road.

PERMISION GRANTED

15/00949/O Land south of 50 Common Road Wiggenhall St. Mary proposed residential development.

APPLICATION REFUSED

15/01091/APGD 1 High Road Saddlebow single storey rear extension which extends beyond the rear wall by 5M with a max height of 3 M and a height of 3M to the eaves

APPLICATION REFUSED

PALM-Sp043 Notification of completion of the examining authority examination

15/01087/F St German's pumping station Sluice Road equipment store for bespoke pump lifting equipment

APPLICATION PERMITTED

15/01226/F 2 High Road Alteration extension and change of use of existing garage to garden room

APPLICATION PERMITTED

17. **COUNCILLORS REPORTS**

Cllr Bunkall reported the newly made entrance at the house in saddlebow, shouldn't be there.

Cllr Funnell asked if there was any further information on the accident in Saddlebow.

Cllr Ash reported the 30MPH signs are still up.

Cllr Keale apologized for being late and reported that the flashing speed signs have caused vehicles to slow down.

He reported that growth on the relief channel bridge on Mill road was causing the kerbs to be pushed forward.

It appeared that the work on the paths in Sluice Road had been done well, but Cllr Rawlings pointed out that there were no dropped kerbs down Sluice Road, by Allen Close and Lewis Drive and the pavement surface at Allen Close still had not been done.

Cllr Peel agreed to look at play equipment for the Memorial Hall field and possible grant funding.

Cllr Done gave a report on the print outs from the flashing signs. It was thought that the impact of the signs couldn't be seen at the moment.

It was reported that the EA cut the river bank at the weekend.

14. DATE OF NEXT MEETING

November 16th

Meeting closed at 10.00

Signed _____ Date _____